

ALAMEDA FREE LIBRARY

MEETING ROOM GROUP PRIORITY AND FEE STRUCTURE

Effective July 1, 2011

Priority Level	Group Definition	Hourly Fees
A	Programs administered for or by the Library (includes Friends of the Alameda Free Library) UNLIMITED USE	None
B-1	Any City of Alameda Department UNLIMITED USE	None
B-2	Other Government Agency LIMIT one free/month, then the non-profit rate	One free use/month, then non-profit rate applies
C	Alameda non-profit, tax exempt public groups LIMIT one use per month	Family Study Rm \$20/hour
		1/2 Stafford Rm \$50/hour
		Stafford Rm \$75/hr
D	Alameda public groups LIMIT one use per month	Family Study Rm \$20/hour
		1/2 Stafford Rm \$50/hour
		Stafford Rm \$75/hr
E	Non-resident non-profit groups serving Alameda residents. Groups must have open membership and meeting must be open to the public without charge. This rate also applies to for-profit businesses or other groups not covered by previous categories. LIMIT one use per month	Family Study Rm \$50/hour
		1/2 Stafford Rm \$75/hr
		Stafford Rm \$100/hr

*Exceptions to the fees must be made by the Library Director or their designee

The following fees apply to all priority levels:

Library Attendant on duty fee: \$25 per hour

(Library Attendant fee is charged if room is used BEFORE or AFTER the regular operating hours of the library)

A Refundable Cleaning and Security Deposit of \$300 for groups over 100 people

Fees will not be refunded for reserved time not used. Fees are based on an hourly basis; there is no ration of rates for half hour used.

Revised 08 June 2011